



MELKSHAM WITHOUT PARISH COUNCIL

Clerk: Mrs Teresa Strange

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Wednesday 19th March 2025

Dear Members

You are summoned to attend a **Full Council Meeting** of Melksham Without Parish Council which will be held on **Monday 24th March 2025 at 7pm** at **Melksham Without Parish Council Offices, First Floor, Melksham Community Campus, Market Place, Melksham, SN12 6ES** to consider the agenda below:

TO ACCESS THE MEETING REMOTELY, PLEASE FOLLOW THE ZOOM LINK BELOW. THE LINK WILL ALSO BE POSTED ON THE PARISH COUNCIL WEBSITE WHEN IT GOES LIVE SHORTLY BEFORE 7PM.

Click link here:

<https://us02web.zoom.us/j/2791815985?pwd=Y2x5T25DRIVWVU54UW1YWWE4NkNrZz09&omn=81008480771>

Or go to www.zoom.us or Phone 0131 4601196 and enter: **Meeting ID: 279 181 5985**
Passcode: 070920. Instructions on how to access Zoom are on the parish council website www.melkshamwithout.co.uk. If you have difficulties accessing the meeting please call (do not text) the out of hours mobile: 07341 474234

Yours sincerely

Teresa Strange, Clerk



**YOU CAN ACCESS THE AGENDA
PACK HERE**

AGENDA

1. Welcome, Announcements & Housekeeping

- To note guidance as currently in the pre-election period of heightened political sensitivity.
- To note Elections details for parish and unitary elections on Thurs 1st May
- To note community litter picks organised in the parish

2. To receive **apologies** and consider approval of reasons given.

3. Invited Guests:

- a) Wiltshire Councillor **Nick Holder** (Bowerhill).
- b) Wiltshire Councillor **Phil Alford** (Melksham Without North & Shurnhold).
- c) Wiltshire Councillor **Jonathon Seed** (Melksham Without West & Rural). To note report.

4. a) To receive **Declarations of Interests**.

- b) To consider for approval any **Dispensation Requests** received by the Clerk and not previously considered.

5. To consider holding items in **Closed Session** due to confidential nature

*Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting as required **Agenda Item 8b, 8d, 10a, 11d, 12 a,b & c, 13c** as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.*

6. Public Participation

7. a) To approve the **Minutes of the Full Council Meeting** held on 17th February 2025.

b) To note updates from previous Full Council meeting decisions

- i) Melksham Oak School headteacher to visit parish council meeting in June
- ii) Freedom of Information request sent to Wiltshire Council and the NHS Integrated Care Board follow up queries on how decision to fund new health facility in Trowbridge was made and to enquire on plans for Melksham. To consider response if received.

c) To approve draft schedule of parish council meetings dates from 1st May 2025

8. Planning

a) To approve the **Planning Committee Minutes** of 24th February & 17th March 2025.

b) To approve the Confidential Notes to accompany the Planning Committee Minutes of 24th February and 17th March.

c) To formally approve the **Planning Committee** recommendations of 24th February 2025 and 17th March 2025..

- d) To receive update following s106 meetings with Gleasons and Wiltshire Council with regard to land at Blackmore Farm and approve the current way forward.
- e) **East of Melksham Community Centre:** To consider response to parish council's request to discuss this project following the parish council's land secured in the Blackmore Farm s106 agreement and request for further discussion on their proposed community centre to the rear of Spa Medical facility (if received).
- f) To consider update on proposed school at Pathfinder Place

9. Highways: To consider update from National Highways on M4 to Dorset Coast Study

10. Finance

- a) To note **Receipts & Payments** reports for February 2025.
- b) To seek **cheque signatories/online authority** for March payments.
- c) To approve Bank Account and Fund Transfers.

11. Asset Management:

- a) To note progress with Shaw Village Hall lease and consider any actions required at this time.
- b) To receive feedback on actions taken under delegated powers.
- c) To consider update on Shurnhold Fields car park and flood prevention project
- d) To approve quotation for parish weedspraying

12. Staffing:

- a) To approve the **Staffing Committee** minutes of 10th March 2025
- b) To approve the confidential notes to accompany the **Staffing Committee** minutes of 10th March 2025.
- c) To formally approve the **Staffing Committee** recommendations of 10th March March 2025.

13. Partnership Working:

- a) **Age UK Wiltshire** To consider approve draft SLA (Service Level Agreement) for parish council and Age UK for Year 3 of project, commencing 1st April 2025 and agree cost for 2025/26.
- b) **Joint Emergency Plan:** To receive feedback following request to town council to jointly review the joint Emergency Plan.
- c) To receive update on **potential 3G pitch** for the Melksham Community Area
- d) To consider request for support by WBCT Wilts & Berks Canal Trust for their school programme