



MELKSHAM WITHOUT PARISH COUNCIL

Clerk: Mrs Teresa Strange

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Tuesday 11th February 2025

Dear Members

You are summoned to attend a **Full Council Meeting** of Melksham Without Parish Council which will be held on **Monday 17th February 2025 at 7pm** at **Melksham Without Parish Council Offices, First Floor, Melksham Community Campus, Market Place, Melksham, SN12 6ES** to consider the agenda below:

TO ACCESS THE MEETING REMOTELY, PLEASE FOLLOW THE ZOOM LINK BELOW. THE LINK WILL ALSO BE POSTED ON THE PARISH COUNCIL WEBSITE WHEN IT GOES LIVE SHORTLY BEFORE 7PM.

Click link here:

<https://us02web.zoom.us/j/2791815985?pwd=Y2x5T25DRIVWVU54UW1YWWE4NkNrZz09&omn=87579518148>

Or go to www.zoom.us or Phone 0131 4601196 and enter: **Meeting ID: 279 181 5985**
Passcode: 070920. Instructions on how to access Zoom are on the parish council website www.melkshamwithout.co.uk. If you have difficulties accessing the meeting please call (do not text) the out of hours mobile: 07341 474234

Yours sincerely

A handwritten signature in cursive script that reads "T. Strange".

Teresa Strange, Clerk

AGENDA

1. Welcome, Announcements & Housekeeping

- To note that the next planning committee meeting will be held on Monday 24th February at Berryfield Village Hall with a later start time of 7.30pm..
- To note that the Annual Parish meeting will be held on Monday 3rd March at Shaw School, 6.30pm refreshments and networking with a 7pm meeting start.
- To note that the next Melksham Area Board will be held on Wednesday 5th March at 7pm at Melksham Library, with a special older persons event taking place on Friday 7th March at 10am at the Riverside Centre.

2. To receive **apologies** and consider approval of reasons given.

3. Invited Guests:

- a) Wiltshire Councillor **Nick Holder** (Bowerhill).
- b) Wiltshire Councillor **Phil Alford** (Melksham Without North & Shurnhold).
- c) Wiltshire Councillor **Jonathon Seed** (Melksham Without West & Rural). To note report.

4. a) To receive **Declarations of Interests**.

- b) To consider for approval any **Dispensation Requests** received by the Clerk and not previously considered.

5. To consider holding items in **Closed Session** due to confidential nature

*Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting as required **Agenda Item 8c, 9b, 10b** as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.*

6. Public Participation

7. To approve the **Minutes of the Full Council Meeting** held on 20th January 2025.

8. Planning

- a) To approve the **Planning Committee Minutes** of 4th February 2025.
- b) To formally approve the **Planning Committee** recommendations of 4th February 2025.
- c) To receive update following s106 meetings with Gleasons and Wiltshire Council with regard to land at Blackmore Farm.
- d) To consider new footpath as part of S106 requests with new developments north of Melksham Rugby club. Path to intersect all new developments, through edge of Melksham Rugby Football Club to allow link to new path being build by Wiltshire Council at Hunters Wood.
- e) To note update from National Grid on the Bramley to Melksham overhead line upgrade project

9. Finance

- a) To approve the **Minutes of the Finance Committee Meeting** held on 10th February 2025.
- b) To approve the Confidential Notes to accompany the Finance Committee minutes of 10th February 2025.
- c) To formally approve the **recommendations** contained within the Minutes of 10th February 2025.
- d) **Grasscutting Tender:**
 - i) To agree contract amount following any additions or exclusions from the specification
 - ii) To note budget in place for contract and agree any additional amount that needs to be used from CIL/ Solar Funding.
- e) To consider quotation for **Hot Water Boiler** repair if received, maintenance issue had been raised.
- f) To note **Receipts & Payments** reports for January 2025.
- g) To note payment over £500 report for Quarter 3
- h) To seek **cheque signatories/online authority** for February payments.
- i) To approve Bank Account and Fund Transfers.
- j) **Chairs allowance:** To note update from the Independent Remuneration Panel and consider the Chair's Allowance for 24/25 as item was deferred to reflect decision of Panel.

10. Asset Management:

- a) To consider request from youth organisation to store 9 aside goal posts nearer to the 9 aside pitches at the Bowerhill Sports Field.
- b) To note progress with Shaw Village Hall lease and consider any actions required at this time.
- c) To approve quotation for safety surfacing cleaning of play areas and MUGAs (Multi Use Play Areas) or to appoint delegated powers for approval as cleaning to be undertaken before the School Easter holidays.

11. Staffing:

- a) To note latest update on recruitment of Parish Officer
- b) To appoint interview panel and agree date of interviews.

12. Partnership Working:

- a) **Area Board Health and Wellbeing meeting:** To receive feedback from meeting to be held on Thursday 13th February.
- b) **Age UK Wiltshire** To consider Melksham Community Support Quarter 3 report (October, November & December 2024)
- c) **Melksham Town Council joint working**
 - i) **Age UK Wiltshire (AUKW):** To consider 2025/26 (Year 3 of project) and whether to continue with a separate SLA (Service Level Agreement) with AUKW or to enter into a joint agreement with the Town Council too.
 - ii) **Blue Pool:** To consider correspondence from Melksham Town Council requesting the parish council's thoughts and insights on their project for their Blue Pool/Assembly Hall/Town Hall project.
 - iii) **Youth Advisory Board:** To consider response from Melksham Town Council further to request on further information to get involved with this project (if received).
 - iv) **Shared CIL working party:** To note the Town Council wish to proceed with this working party
 - v) **East of Melksham Community Centre:** To consider response to parish council's request to discuss this project following the parish council's land secured in the Blackmore Farm s106 agreement and request for further discussion on their proposed community centre to the rear of Spa Medical facility (if received).
 - vi) **Shurnhold Fields:** To receive feedback from Melksham Town Council's decisions further to recent meetings re this joint project (if received).
 - vii) **Joint Emergency Plan:** To receive feedback following request to town council to jointly review the joint Emergency Plan (if received).

13. Devolution Priority Programme ("Heart of Wessex"): To note Wessex not accepted into the Government's Devolution Priority Programme.

14. To consider requesting Brian Mathew MP and Wiltshire Council to support the Lithium-ion Battery Campaign