



MELKSHAM WITHOUT PARISH COUNCIL

Clerk: Mrs Teresa Strange

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Tuesday 8th April 2025

Dear Members

You are summoned to attend a **Full Council Meeting** of Melksham Without Parish Council which will be held on **Monday 14th April at 7pm** at **Melksham Without Parish Council Offices, First Floor, Melksham Community Campus, Market Place, Melksham, SN12 6ES** to consider the agenda below:

TO ACCESS THE MEETING REMOTELY, PLEASE FOLLOW THE ZOOM LINK BELOW. THE LINK WILL ALSO BE POSTED ON THE PARISH COUNCIL WEBSITE WHEN IT GOES LIVE SHORTLY BEFORE 7PM.

Click link here:

<https://us02web.zoom.us/j/2791815985?pwd=Y2x5T25DRIVWVU54UW1YWWE4NkNrZz09&omn=87636570978>

Or go to www.zoom.us or Phone 0131 4601196 and enter: **Meeting ID: 279 181 5985**
Passcode: 070920. Instructions on how to access Zoom are on the parish council website www.melkshamwithout.co.uk. If you have difficulties accessing the meeting please call (do not text) the out of hours mobile: 07341 474234

Yours sincerely

Teresa Strange, Clerk



**YOU CAN ACCESS THE AGENDA
PACK HERE**

AGENDA

1. Welcome, Announcements & Housekeeping

a) Elections 1st May 2025:

- i) To note that under the current Pre-Election period of heightened political sensitivity
- ii) To note uncontested elections for the Melksham Without Parish Council wards following publication of Statement of Persons Nominated on 3rd April
- iii) To note 4 vacancies for co-option onto the parish council and approve applicants to be sought for consideration at the Annual Council meeting on 12th May 25
- iv) To note Wiltshire Council Unitary Ward contested elections on 1st May 25

2. To receive **apologies** and consider approval of reasons given.

3. Invited Guests:

- a) Wiltshire Councillor **Nick Holder** (Bowerhill).
- b) Wiltshire Councillor **Phil Alford** (Melksham Without North & Shurnhold).
- c) Wiltshire Councillor **Jonathon Seed** (Melksham Without West & Rural).

4. a) To receive **Declarations of Interests**.

- b) To consider for approval any **Dispensation Requests** received by the Clerk and not previously considered.

5. To consider holding items in **Closed Session** due to confidential nature

*Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting as required **Agenda Items 9b, 9d, 13** as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.*

6. Public Participation

7. a) To approve the **Minutes of the Full Council Meeting** held on 24th March 2025.

b) To approve the **Confidential Notes** to accompany the Full Council minutes of 24th March.

c) To consider response from the NHS Integrated Care Board and Wiltshire Council following Freedom of Information requests on how decision to fund new health facility in Trowbridge was made and to enquire on plans for Melksham

8. To approve minutes of the Annual Parish meeting held on 3rd March 2025.

9. Planning

a) To approve the **Planning Committee Minutes** of 7th April 2025..

b) To approve the Confidential Notes to accompany the Planning Committee Minutes of

7th April 2025.

- c) To formally approve the **Planning Committee** recommendations of 7th April 2025.
- d) To receive update following s106 meetings with Gleasons and Wiltshire Council with regard to land at Blackmore Farm and approve the current way forward.
- e) To consider update from Melksham Town Council re East of Melksham Community Centre following Town Council meeting on 31st March.
- f) To note update from Melksham Town Council re Joint Neighbourhood Plan funding following Town Council meeting on 31st March
- g) To note response of the Examiner and update on timescales following the close of examination of Melksham Neighbourhood Plan 2 at the end of March

10. Highways:

- a) To approve the **Highways Committee Minutes** of 7th April 2025.
- b) To formally approve the **Highways Committee** recommendations of 7th April 2025

11. Finance

- a) To note **Receipts & Payments** reports for March 2025.
- b) To seek **cheque signatories/online authority** for April payments.
- c) To approve Bank Account and Fund Transfers.
- d) Quarterly Reports for Qtr 4 Jan, Feb, Mar):
 - i. To note Budget vs Actual
 - ii. To note Bank Reconciliation
 - iii. To note VAT to be reclaimed
 - iv. To note "Over £500 spend" report to meet Transparency good practice
- e) To note information from Melksham Town Council on joint CIL (Community Infrastructure Levy) Sharing funding amount and meeting to discuss spend on projects.

12. Asset Management:

- a) To note new information on weedspraying in and parish and consider whether the parish council undertake weedspraying in spring or later on in the year.
- b) To consider request from youth organisation to install sponsorship hoarding on the basketball court fencing and inside of the pavilion building. To note that advertising consent from Wiltshire Council would be required if this request is approved.
- c) To consider adoption of 'Phone Boxes that BT are disconnecting
- d) To note update on Shurnhold Fields flood prevention and car park projects further to Melksham Town Council consideration on 31st March

13. Partnership Working:

- a) To receive update on **potential 3G pitch** for the Melksham Community Area