

**NOTES OF THE CAWS COMMITTEE MEETING**  
**WEDNESDAY 3rd SEPTEMBER 2025**

The Community Action: Whitley & Shaw (CAWS) committee met at the Head Shed at 7:00pm

**1. Welcome**

Peter welcomed everyone to the meeting.

**2. Present / Apologies**

Present: Peter Richardson, Dan Pike, Melinda Adcock, Mike Booth and Lesley Sibbald.

Apologies: Joan Boorer,, Kirsty Jamieson, Maureen Hibbott and Helen Mitchell

Lesley King has resigned from the committee.

**3. Outstanding Actions**

| #   | Date   | Action                                                                                                                                  | Lead             | Status                                                          |
|-----|--------|-----------------------------------------------------------------------------------------------------------------------------------------|------------------|-----------------------------------------------------------------|
| 158 | Mar 25 | Insurance costs – get quotes at renewal (September)                                                                                     | Joan             | The deadline is imminent; Peter will contact Joan.              |
| 174 | May 25 | CAWS awareness / volunteers – discuss leaflet for new residents with Jayne Whitfield                                                    | Mike             | Jayne is covering a wider area, now; not focussed on CAWS area. |
| 175 | Jul 25 | Speedwatch – check with Kirsty if the Top Lane location is now on the approved list                                                     | Mindy            | See (a) below                                                   |
| 176 | Jul 25 | Connect – due 1 <sup>st</sup> August 2025                                                                                               | Lesley S<br>Mike | Completed                                                       |
| 177 | Jul 25 | CAWS AGM – arrange for 24 <sup>th</sup> September 2025 also the prep meeting for 3 <sup>rd</sup> September 2025                         | Dan              | Completed                                                       |
| 178 | Jul 25 | Tree at Shaw Village Hall – speak to Kieran regarding the contractors taking care not to strim the replacement tree                     | Mike             | See (b) below                                                   |
| 179 | Jul 25 | Community Gallery                                                                                                                       | Mike             | See (c) below                                                   |
| 180 | Jul 25 | Corsham Community Energy Map – speak with MWPC to see if Bath & West Community Energy are running workshops elsewhere in the local area | Peter            | No progress, yet                                                |

(a) Mindy said that there is no progress, yet, on adding Top Lane as a location for Speedwatch, but confirmed that the group still wants it to happen. Several cars have been seen driving rather recklessly past Whitley Stores, especially during the rush hours.

Kirsty is to step down from leading the Speed Watch group, though she is able to continue to help with the paperwork. Mindy says that the group is deciding who will lead it going forwards.

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- (b) Mike talked to JH Jones and they apologised for the mistake. They said that they will ask the team to avoid trimming the grass immediately around the trunk, in future.
- (c) Mike has spoken to a couple of local artists and he will also approach the new head of Shaw school. Melksham News would like to promote the gallery (when it is "open"), and Peter will follow up on his initial discussion with the leader of the Art club.

Mike talked to the publisher of the Guinness Book of Records, to see if we could be added as the "smallest gallery in the world", but there is a fee of £10,000 for being recorded, so that was dismissed as an idea.

**4. Connect Article - All.**

The article will be about the AGM. Peter will contact Matt to warn him that the article will be about the AGM, but that it will probably not be ready before the Connect deadline on the 26th September. Hopefully, he can allocate some space for us.

**5. AGM preparation - Peter/All.**

Peter had prepared some slides for discussing the structure of the AGM. Alison suggested that a Secretary's report is not needed, as any information would be in the Chair's report.

- (a) There was a discussion about the "administrative structure" of the separate groups of CAWS, Shaw Village Hall and Reading Rooms and whether there might be an opportunity to combine them into a single, small committee (less than seven people) with separate working groups. It was agreed that this was a topic that should be explored further after the AGM
- (b) The following people should be invited:
  - (i) CEG to present an update;
  - (ii) Mike and Leila to come and talk about Evergreen Meadow;
  - (iii) Age UK to talk about their contract with MTC and MWPC for the Melksham Community Support Service;
  - (iv) Dan to present an update on the campaign to get Broadband into the village;
  - (v) and Kirsty/Mindy to talk about Speedwatch.
- (b) Talk about another village fete in 2026, especially since Martin's Law comes into effect in 2027, when a village fete will become impractical (too much regulation).
- (c) Mike to advertise the AGM on Facebook and prepare posters.
- (d) Ask for volunteers, in particular to manage our Facebook presence.
- (e) Talk about the ongoing road safety campaign, present a slide on the walk-around with the Highways representative.
- (f) Dan to post an advert for the AGM on the Development WhatsApp group.
- (g) Wherever possible AGM slides should be visual rather than full of text.

**6. AOB - All.**

Dan has received confirmation that new plastic windows are now ready to be installed in the MWPC Notice Board at the Reading Rooms.

**7. Date of next meeting - Dan**

The AGM on 24th September 2025 at 7:00pm, at the Methodist Chapel, Top Lane, Whitley.

The meeting closed at 8:30pm

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Dan Pike  
CAWS Secretary

**Outstanding Action Summary**

| #   | Date   | Action                                                                                                                                  | Lead         |                                                                                                   |
|-----|--------|-----------------------------------------------------------------------------------------------------------------------------------------|--------------|---------------------------------------------------------------------------------------------------|
| 175 | Jul 25 | Speedwatch – check with Kirsty if the Top Lane location is now on the approved list                                                     | Mindy        | Mindy: to promote the a Top Lane location, and to report on the election of a new leader.         |
| 179 | Jul 25 | Community Gallery                                                                                                                       | Peter / Mike | Peter: to follow up with the leader of the Art club. Mike to talk to the new head of Shaw School. |
| 180 | Jul 25 | Corsham Community Energy Map – speak with MWPC to see if Bath & West Community Energy are running workshops elsewhere in the local area | Peter        | Peter to talk to MWPC about this                                                                  |
| 181 | Sep 25 | Produce a general leaflet about CAWS, that we can use to let new residents know about us.                                               | Mike         | Mike to sketch some ideas for the committee to vote on                                            |
| 182 | Sep 25 | Repair/replace the Chatty Bench sign that has split.                                                                                    | Mike         | Mike said that there is a spare sign available and that they are not expensive, in any case.      |
| 183 | Sep 25 | Speedwatch to nominate a new leader                                                                                                     | Mindy        |                                                                                                   |
| 184 | Sep 25 | Connect Article                                                                                                                         | Peter        | Warn Matt that the next Connect deadline is very close to our AGM, so our article may be late.    |
| 185 | Sep 25 | AGM preparation                                                                                                                         | Peter        | Invite attendees (CEG, Cllrs, MP, Age Concern, Police).                                           |
| 186 | Sep 25 | AGM preparation                                                                                                                         | Mike         | Advertise on Facebook                                                                             |
| 187 | Sep 25 | AGM preparation                                                                                                                         | Dan          | Get an update on the Broadband.                                                                   |